

Staff consultation process

Date: February 5,2021

Staff: TK-2nd

To Gardena Christian Academy's TK- 2nd grade staff

Administration has begun the waiver process of opening in person instruction for grades TK through second. At the approval of this waiver teachers and staff will be brought back into the building adhering to the following protocol.

- All staff must provide a negative COVID test before beginning work along with regular testing during the school year.
- On site staff must wear a mask at all times and should be cleaned or replaced often.
- Each classroom will have no more than ten children, at no time may classes be combined in anyway.
- There will be no eating permitted in the classroom to avoid any staff having to take their mask off and handwashing should be done regularly.
- Students should stay behind their six feet barriers during all instruction.
- At the site of any symptoms, you will be asked to leave and take a test before returning.
- If at any time a test comes back positive the entire class will shut down for a week and be thoroughly cleaned. The staff infected will have to quarantine for fourteen days after the results and come back with negative results.
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We look forward to hopefully seeing everyone in the near future.

Sincerely Gardena Christian Academy

Signed Kim Purnell